

No. 5/52/2016-1AR  
GOVERNMENT OF HARYANA  
GENERAL ADMINISTRATION DEPARTMENT

Dated, Chandigarh the 03<sup>rd</sup> January, 2023

To

1. All the Administrative Secretaries to Govt. Haryana.
2. All Head of Departments in Haryana.
3. All the Chief Administrators and Managing Directors of Boards/Corporations in Haryana.
4. All the Divisional Commissioners in Haryana.
5. All Deputy Commissioners in Haryana.
6. The Registrar of all Universities in State of Haryana.

Subject:- Disposal of first appeals under the RTI Act, 2005.

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Sir/Madam,

I am directed to invite your kind attention to the Government letters of even no. dated 08.10.2018, 05.05.2020 and 15.07.2021 on the subject noted above, vide which directions were given for disposal of first appeals under the provision of RTI Act, 2005.

2. It has again come to the notice of the Government that these instructions are not being complied seriously by the designated First Appellate Authorities in various public authorities of the State. Therefore, it is again reiterated that the FAA should see to it that the justice is not only done but it should also appear to have been done. In order to do so, the order passed by the appellate authority should be a speaking order giving justification for the decision arrived at.

You are, therefore, requested to bring to the notice of all FAAs concerned under your control that, they must adhere to and strictly comply with directions circulated earlier and dispose of the appeals under the provision of RTI Act, 2005 in letter and spirit.

It may be treated as most urgent.

Yours faithfully,

(Gajender Singh Yadav)

Under Secretary, Administrative Reforms,  
for Chief Secretary to Government, Haryana.

Endst. No. 5/52/2016-IAR,

Dated Chandigarh the, 03<sup>rd</sup> January, 2023

A copy is forwarded to the State Chief Information Commissioner, Haryana, SCO No.70-71, 1<sup>st</sup> Floor, Sector-8, Chandigarh w.r.t. his D.O. letter No. 18109/SCIC/EA-I/2022 dated 20.09.2022 for information.

(Gajender Singh Yadav)

Under Secretary, Administrative Reforms,  
for Chief Secretary to Government, Haryana.

