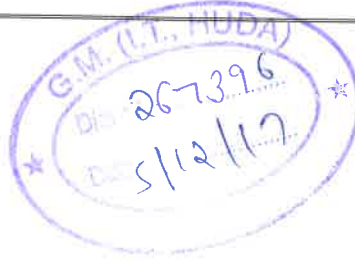


HARYANA URBAN  
DEVELOPMENT AUTHORITY



Address: C-3 HUDA HQ Sector-6,  
Panchkula

**Instruction No. 46**

To

1. All the Zonal Administrators,  
HUDA in the state
2. Chief Town Planner,  
HUDA, Panchkula.
3. All the Estate Officers,  
HUDA in the state

**NO.HUDA/CCF/AO-Cash/2017/ 226903**

**DATED:- 30/11/17**

**Subject: Notification regarding sale of Residential/Institutional plots by allotment - Financing of balance 75% of total tentative price of plot by banks or Financial Institutions- Partial Modification.**

1. Please refer to this office **Instruction No. 28** issued vide letter no. HUDA/CCF/AO-Cash/2017/38354 dated 02.03.2017 on the above subject, where under the format of allotment letter in case of sale of residential plots by allotment was circulated and the allottee is required to deposit the 25% of total tentative price of the plot/ site (including 10% earnest money deposited at the time of floatation) within 30 days from the date of issue of allotment letter. The balance amount of 75% of total tentative price is to be paid in lumpsum within 60days from date of issue of allotment letter.
2. In partial modification of above Instructions, it has been decided that the allottee of new floatation of residential scheme where sale is done by allotment can surrender the plot/ site at any time within the stipulated period of 60 days from date of issuance of allotment letter.
3. In the form "C-R" circulated vide instruction no. 38354 dated 02.03.2017, Para 8A will be inserted as below:-  
"Wherever an allottee surrenders the site at any time within a period of 60 days for residential plots from the date of issuance of allotment letter,

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the concerned Estate Officer, HUDA will refund the amount after deducting 10% of the total consideration money including interest and penalty if any due upto the date of application for such surrender. However, no interest shall be payable on such amount to be refunded”.

4. Copy of these instructions/ amendment is also being available on the HUDA website at the following link [https://www.huda.gov.in/Financial%20Wing/Instruction of%20Finance HUDA.pdf](https://www.huda.gov.in/Financial%20Wing/Instruction%20of%20Finance%20HUDA.pdf)
5. It is for your kind information and taking further necessary action in the matter.

  
Sr. Accounts Officer,  
for Chief Administrator  
Huda, Panchkula.

**CC:-**

1. Administrator HUDA (HQ), Panchkula.
2. GM(IT) HUDA, HQ Panchkula with the request to upload the above instructions on HUDA website under policy – Finance Wing-Instructions and make suitable changes in the allotment letter as above.