

(M)

Instructions No. 3

HARYANA URBAN DEVELOPMENT AUTHORITY
C-3, SECTOR-6, PANCHKULA

NO.HUDA/CCF/Acctt IV/2015/-/2788

Dated 09.07.2015

✓ To

All Estate officers,
HUDA in the State.

Subject: Collection of post allotment installments/ receipts of Estate offices of HUDA under Centralized System - Opening of separate Nodal Bank account with virtual Sub-Accounts.

Presently, HUDA is maintaining Estate Office wise bank accounts for post allotment installments/ receipts as per details below. All the post allotment collections of a particular Estate Office are received in the respective bank account. Each EO office manually up-loads data on HUDA server, after CD is received from the respective bank branch.

Table 1

Sr.No.	Name of Bank	Name of Estate Office	No. of accounts
1	OBC	Rohtak, Jind, Naraingarh, Kaithal, EO-1 Gurgaon, EO-2 Gurgaon, Hissar	7
2	PNB	Jagadhri, Bahadurgarh	2
3	UBI	Rewari, Faridabad, Karnal, Kurukshetra, Sonapat, Panipat	6
4	Indian Bank	Panchkula, Ambala	2
5	ICICI	Rewari, Gurgaon, Sirsa, Panchkula, Bhiwani, Sonipat, Kurukshetra, Panipat, Hissar, Bahadurgarh, Faridabad	11
6	HDFC	Rewari, Gurgaon-I, Panchkula, Gurgaon-II, Kurukshetra, Panipat, Hissar, Bahadurgarh, Faridabad, Kaithal, Jind, Ambala, Karnal	13
			41


2. The multiplicity of accounts results in delay in the reconciliation. With the advent of the core banking system, there is no need to maintain separate accounts in the individual Estate Office.

3. It is now decided that Post Allotment collection Accounts shall be centralized and various Estate Offices Accounts will function as virtual sub account of the respective Nodal Account as per Annexure 'A'. Under this scheme, bank has opened a nodal account at Panchkula/Manimajra. The Estate Office wise virtual sub accounts are only for accounting purpose. The amount deposited in any virtual sub account is immediately transferred to the nodal account without any human intervention.

4. The nodal branch of the bank shall up-load data of the Post Allotment Collections on the HUDA Server in a centralized manner. They shall make necessary arrangements with G.M, I.T. Wing of HUDA for this purpose. The present system of manual up-loading of data by respective Estate Office shall discontinue henceforth.

5. Copy of these instructions are also being displayed on https://www.huda.gov.in/Financial%20Wing/Instruction_of%20Finance_HUDA.pdf.

DA/as above


Chief Controller of Finance,
For Chief Administrator,
HUDA, Panchkula

ENDST.NO.HUDA/CCF/ACCTT IV /2015/-

DATED:-

A copy of the above is forwarded to following for information and taking immediate necessary action in this regard.

1. PA/CA, HUDA for kind information for Chief Administrator, HUDA, Panchkula.
2. All the Zonal Administrators HUDA in the State.
3. **GM (IT) HUDA Panchkula** to make necessary arrangements for centralized uploading of data by the Nodal Bank Branch. He may hold periodic meetings with the Nodal Bank Branch every fortnight to ensure that data is being uploaded on HUDA server.
4. **All the Chief Accounts officers/Senior Accounts Officer HUDA** with further request to immediately close the bank accounts in the Table 1 above after reconciliation .
5. **Nodal bank branch of respective bank** with further request to issue directions to their field branches to credit post allotment receipts into the respective virtual sub account as per Annexure 'A' only. Once this system stabilizes, Nodal Branch may submit application to this office with a request to allow them Post Allotment

collections in all the 18 Urban Estates. You may also examine the possibility and submit proposal where under allottee is given the freedom to deposit instalment in any branch of your bank instead of present system where allottee is forced to approach a particular nominated bank branch.

-Sd -

Chief Controller of Finance,
For Chief Administrator,
HUDA, Panchkula.

'Annexure A'

**Detail of Post Allotment receipt virtual Sub-Accounts of Estate offices of
HUDA**

Sr. No	Name of Bank	HDFC Bank Sec-17/C Chandigarh	ICICI bank Sec-11 Panchkula	Indian Bank Sec-6 Panchkula	UBI Bank Sec-17/B Chandigarh	PNB MM	OBC MM
(A)	Centralized Nodal Account No.	50200008879382	004305004538	875765758	309301010013094	1183002100018001	02441010003210
	IFSC Code	HDFC0000213	ICIC0000043	IDIB000P151	UBIN0530930	PUNB0118300	ORBC0100244
(B)	Virtual Sub Account numbers (Estate office wise)						
1	Rewari	50200012341163	062605000376		309301010040805	1183005900000935	
2	Gurgaon-I,	50200012336443	004305005064			1183005900000917	02441011002504
3	Panchkula	50200012352997	004305005057	6341700239		1183005900000908	
4	Gurgaon-II,	50200012336456				1183005900000926	02441011002511
5	Kurukshetra	50200012353004	059405000208		309301010040808	1183005900001006	
6	Panipat	50200012352984	017405005811		309301010040810	1183005900000971	
7	Hisar	50200012336482	017205005134			1183005900000944	02441011002528
8	Bahadurgarh	50200012336506	004305005061			1183005900000892	
9	Faridabad,	50200012353020	004305005062		309301010040806	1183005900000962	
10	Kaithal	50200012341315				1183005900001060	02441011002535
11	Jind	50200012336469				1183005900001024	02441011002481
12	Ambala	50200012336519		6341700433		1183005900001015	
13	Karnal	50200012341584			309301010040807	1183005900000917	
14	Sirsa		073050500295			1183005900000953	
15	Bhiwani		004305005056			1183005900001042	
16	Sonipat		030205001640		309301010040809	1183005900000980	
17	Rohtak					1183005900001033	02441011002474
18	Jagadhari					1183005900000883	