

## Services of Housing Board Haryana under Right to Service Act

Sr.No	Propose Service	Nos. of working days for disposal	Competent Authority	1 <sup>st</sup> Appellate Authority	2 <sup>nd</sup> Appellate Authority
1	Issue of No Objection Certificate/Duplicate Allotment/Re-allotment letter	21	Estate Manager	CRO(PM)	Secretary
2	Issue of Conveyance Deed Issue of Conveyance Deed through GPA	15 45	Estate Manager	CRO(PM)	Secretary
3	Issue of No Dues Certificate	30	Estate Manager	CRO(PM)	Secretary
4	Transfer of Property in case of Sale	15	Estate Manager	CRO(PM)	Secretary
5	Transfer of Property in case of Death (uncontested)	45	Estate Manager	CRO(PM)	Secretary
6	Issue of permission for mortgage	7	Estate Manager	CRO(PM)	Secretary
7	Attested copy of any document	7	Estate Manager	CRO(PM)	Secretary
8	Change of Ownership (other than death case)	45	Estate Manager	CRO(PM)	Secretary
9	Demarcation of plot.	21	Sub Divisional Engineer	Executive Engineer	Chief Engineer