

**Through e-mail only**

From

The Chief Administrator,  
HSVP, Panchkula.

To

1. All the Administrators, HSVP (In the State).
2. All the Head of Branches at (HQ) HSVP, Panchkula.
3. All the Estate Officer, HSVP (In the State).

Memo No .Dy. ESA/Astt/

Dated:-21.06.2022

**Subject: - Proceedings of the Review Meeting of HSVP Officers of all Zone held on 09.06.2022, at 12.00(Noon) under the Chairmanship of Sh.Ajit BalaJi Joshi, IAS, Chief Administrator, HSVP, Panchkula.**

Pl find enclosed herewith proceedings of the Review Meeting of HSVP Officers of all Zone held on 09.06.2022, at 12.00(Noon) under the Chairmanship of Sh. Ajit BalaJi Joshi, IAS, Chief Administrator, HSVP, Panchkula for your kind perusal.

You are also requested to send the Action Taken Report **by 25.06.2022** through e-mail on [dyesahsvp1@gmail.com](mailto:dyesahsvp1@gmail.com) so that Action Taken Report be put-up to W/C.A

Deputy Economic and Statistical Advisor,  
For Chief Administrator, HSVP, Panchkula.

1. PS/ CA for the kind information of Chief Administrator, HSVP, Panchkula.
2. PS/Administrator (HQ) for the kind information of Administrator (HQ), Panchkula.

**Proceedings of the Review Meeting of HSVP Officers of all Zone held on 09.06.2022, at 12.00(Noon) under the Chairmanship of Sh. Ajit BalaJi Joshi, IAS, Chief Administrator, HSVP, Panchkula.**

\*\*\*\*\*

At the outset, Administrator (HQ) welcomed the Chairman and all the Officers attending the meeting. Thereafter, the agenda items were discussed in detail. Item wise deliberations/directions issued are as under:

**Agenda item No. 1: Meeting of the committee Constituted vide officer order bearing No.13835 dated 27.01.2022**

- **Non Nuisance Charges:** - Chief Administrator showed his displeasure for not recovery the non- Nuisance Charges. It was directed by the C.A that the Enforcement Officer will devised the performa and circulated to all the Estate Officer. The Estate Officer will conduct a survey and send the report to the Urban Branch(HQ) at the end of this month for further necessary action at the level of HQ.

**(Action by: - Enforcement Branch/ADO (U.B)/Estate Officers)**

- **Misuse of Stilt Areas in Residential House:-**

The Chief Town Planner apprised that the information of misuse still areas was sought by the estate officers but no information have been received so far. The C.A showed his displeasure and directed that S.D.O (Survey's) will conduct the survey and send the report with in 7 days at HQ.

**Action by: - C.T.P/Estate Officers).**

- **Violation of Zoning Regulation:-**

The Chief Town Planner apprised that the information has also not been received from the field offices. C.A showed his displeasure and observed that no single license of Arch has been cancelled of Arch by any Estate Officers. It was directed by the C.A that a target may be fixed at the level of E.O. The Zonal Administrator will monitor personally and submit the report.

It was also directed that a Building plan software may also be developed with in a 1 Month.

**Action by: - Zonal Administrator/CITO/Estate Officers**

**Agenda item No. 2:- Updating of Rental Properties and recovery there on.**

The Chief Administrator observed that Approx. Rs. 20 Crore is to be recovered from the rental properties. He showed his displeasure for no proper monitoring of the rental properties. It was directed to the Estate Officer to upload the data on the MIS and recover the amount there on.

In addition the following directions were also passed:

1. C.T.P to plan the 130 acre land in Sector 29 Gurugram and 10 acre in Sector-47 Gurugram.

2. A large number of Ashiana Flats are available with HSVP. It was decided to transfer these Ashiana flats to Housing for Haryana Department.

**Action by: - C.T.P/C.C.F, & Estate Officers**

**Agenda item No. 3: - Updating of Haryana Kaushal Rojgar Nigam(HKRN) Portal.**

The Administrator (HQ) apprised that the portal is not updated after sending the so may telephonically message to the D.D.O and also brief the process of the portal. The C.A. showed his displeasure and directed that to upload the data up to 10.06.2022(Friday). If the correct data is not uploaded on the portal the concerned D.D.O will be charge sheeted. The Zonal Administrator will propose the same after closely monitoring the portal.

**Action by: - Secretary/ All D.D.O(In the State)**

**Agenda item No. 4:- Pending payment of Enhanced compensation.**

CCF apprised that the payment of Rs. 1100.24 Crore enhanced compensation which have finalized up to Hon'ble Supreme Court is being disbursed. The Chief Administrator observed that very less amount has been uploaded by the Land Acquisition Officer, Panchkula. The LAO Panchkula assured to the Chief Administrator the amount of Rs. 400 Crore will be uploaded by 10.06.2022.

The Chairman directed to all the Zonal Administrator and LAO's to upload the payment by 15.06.2022.

**Action by: - All Zonal Administrator/CCF/ All LAO**

**Agenda item No.5:-Auction able properties- List of all the auction able properties i.e. residential, commercial, Institutional and Status of pending LOI**

It was noticed that more than 258 LOI's are pending for issue in various Urban Estate particularly with estate office Faridabad, Gurugram-II and Panchkula. It was directed by Chief Administrator that all the pending LOIs shall be issued within next 2 days.

**Action by: - Administrator/Estate Officer/ C.C.F**

**Agenda item No.6:- Review the status of PPM and Recovery**

It was observed by the CA that a total of Rs. 3321.49 Crore are outstanding against the allottees. It was directed to recover atleast 25% of outstanding dues of Installment and Enhancement by 30<sup>th</sup> June, 2022. Further, it was also directed to Sh. Anirudh and Sh. Rakesh Kumar, System Officer to developed the software for issue the notice 17(1) to 17(4) with in 2 days.

**(Action by:- Sh. Anirudh and Sh. Rakesh Kumar, System Officer & All Estate officers )**

**Agenda item No.7:- Status of Mutation**

The Enforcement Office, HSVP apprised detail of pending mutations of HSVP land in various Urban Estates. CA HSVP took a serious view on the pendency of mutations and directed the ZAs & EOs to clear the pendency in time bound

manner, by the end of June 2022. The Enforcement Officer, HSVP also requested all EOs to upload the status of mutation of HSVP land on MIS Portal as well.

**Action by: - Estate Officer/ Enf. Officer**

**Agenda item No.8 :- Encroachment of area and removal thereof.**

The Chairman observed that large scale unauthorized encroachments is being made on HSVP land by the encroachers. It was directed by the Chairman to initiate a special drive for one month for removal of encroachment and send the schedule to HQ also.

**Action by: - Estate Officer/ Enf. Officer**

**Agenda item No.9:- Pending Oustees and Alternative Plot**

It has been apprised by the Zonal Administrators that oustees online applications scrutiny is being conducted. It was directed by the Chief Administrator that the Zonal Administrators shall complete scrutiny and send report to the Head Office by 14.06.2022.

Further, it was also directed to send the information of alternative plots in the prescribed proforma according to the instructions circulated by the U.B with in 7 days.

**Action by: - ADO(U.B)/ Estate officer**

**Agenda item No.10:- Status of LFSS**

LFSS will be launched on 01.07.2022, therefore all the data should be verified by 15.06.2022, if any data still remained unattended the same should also be completed immediately.

**Action by: - C.C.F/ Estate officer**

**Agenda item No.11:- Status of MIS**

The Chairman observed that total 14296 properties have been verified on MIS portal. The Chief Administrator showed his displeasure and directed all the estate officer to upload the properties on MIS portal and the same will be reviewed on 30<sup>th</sup> June 2022.

**(Action by: - Enforcement Officer/ All Estate officer)**

The meeting ended with vote of thanks.