

**AGENDA OF THE MEETING TO REVIEW THE PROGRESS  
FOR THE MONTH OF JULY 2008 TO BE HELD ON  
05.09.2008**

Sr. No.	AGENDA ITEMS	CONCERNED OFFICERS AT HQ												
1.	<b>Action taken report regarding decisions taken in the last meeting held on 10.07.2008</b>													
2.	<b>Computerization</b>	<b>S.M.(IT)</b>												
3.	<b>Review of Recoveries (Budget/Actual &amp; %age)</b>	<b>CCF</b>												
4.	<b>Review of Inspection Reports</b>	<b>Dy.ESA</b>												
5.	<b>Review of Legal cases on Returns in Format</b>	<b>Legal Remembrancer</b>												
6.	<b>Review of appeal cases under Section 17 (5) of HUDA Act.</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">1</th> <th style="text-align: center;">2</th> <th style="text-align: center;">3</th> <th style="text-align: center;">4</th> <th style="text-align: center;">5</th> <th style="text-align: center;">6</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Pending as on 01.07.08</td> <td style="text-align: center;">Added</td> <td style="text-align: center;">Disposed of f</td> <td style="text-align: center;">Balance as on 31.07.08</td> <td style="text-align: center;">Date of three oldest pending Appeals</td> <td style="text-align: center;">Remarks</td> </tr> </tbody> </table>	1	2	3	4	5	6	Pending as on 01.07.08	Added	Disposed of f	Balance as on 31.07.08	Date of three oldest pending Appeals	Remarks	<b>Legal Remembrancer</b>
1	2	3	4	5	6									
Pending as on 01.07.08	Added	Disposed of f	Balance as on 31.07.08	Date of three oldest pending Appeals	Remarks									
	<b>Review of Monthly Return in Format M-1 to M-11</b>	<b>M-1, M-2</b>  <b>Enf. Officer</b>  <b>M-3, M-3A, M-4, M-5, M-6, M-7</b>  <b>Distt. Town Planner (Sh. Nadim Akhtar and Sh. N.Mehtani )</b>  <b>M-8, M-9, M-10 &amp; M-11,</b>												

									<b>Sr.Architect</b>
<b>Review of disposal under RTI Act:</b>									<b>Secretary</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>			
Balance as on 01.07.08	Application received during the month of July 08	Information supplied	Balance as on 31.07.08	Dates of oldest application pending	Appeal pending with 1 <sup>st</sup> Appellate Authorities alongwith date of oldest appeal pending.	Remarks			
<b>9. Review of disciplinary cases</b>									<b>Secretary</b>
<b>10. Information regarding officers/officials retiring within next six months</b>									<b>Secretary</b>
<b>E-I</b>									
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	
Sr. No	Name & designation of the Officer/ Officials	Father's Name	Date of Birth	Date of retirement	Whether Service book is complete or not	Letter No.& Date vide which extension beyond 55 years of age was granted	Letter No.& Date vide which case of retrial benefits has been sent	Remarks	
<b>Information regarding officers/officials attaining age of 55 years within next six months.</b>									
<b>E-II</b>									
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>		
Sr. No	Name & designation of the Officer/Official	Father's Name	Date of Birth	Date of attaining age of 55 years	Disciplinary proceeding if any	Punishment if any	Remarks		
<b>11</b>	<b>Review of progress of implementation of rehabilitation scheme for unauthorized Jhuggi dwellers on HUDA land at Urban Estate of Panchkula and Faridabad who were petitioners in CWP.NO1167 of 1996-Azad Bharat Colony &amp; others V/s State of Haryana &amp; others and 15 Nos. Connected CWPs. (This Agenda Item sent by the Enforcement Officer for discussion in the Meeting)</b>								<b>Enforcement Officer</b>
<b>12.</b>	<b>Administrator (HQ) desired that the agenda of Hydraulic Sewer Cleaning Machine also to be discussed in the Meeting.</b>								<b>S.E.(H.Q.)</b>